

I. GENERAL PROVISIONS

- 1.1. The Regulations of the Competition for Exhibition Exhibits Organised by the Business and Social Partnership Centre (hereinafter referred to as the “BSPC”) of the Agriculture Academy of Vytautas Magnus University (hereinafter referred to as the “University”, the “Organiser”) (hereinafter referred to as the “Regulations”) shall regulate the terms and conditions for the participation in the competition (hereinafter referred to as the “Competition”) for the exhibits (hereinafter referred to as the “Exhibits”) of the exhibitors of the exhibition “**Ką pasėsi... 2024**” (hereinafter referred to as the “Exhibition”) (except for the Small Traders) as well as the procedure for the formation and organisation of work of the Competition Evaluation Committee (hereinafter referred to as the “Committee”).
- 1.2. When evaluating the Exhibits, the Committee shall be guided by these Regulations and other legal acts of the Republic of Lithuania as well as the internal documents of the Organiser.

II. CONDITIONS FOR THE SUBMISSION OF EXHIBITS TO THE COMPETITION

- 2.1. During the competition, there shall be a competition for 10 (ten) pcs. of medals of equal value, which shall be awarded to the best Exhibits of the Exhibition (hereinafter referred to as the “Winners”).
- 2.2. Only Exhibits (products and/or services) presented at the Exhibition, which do not require special expertise or additional laboratory and/or other tests to prove and/or evaluate their quality, may be submitted to the Competition.
- 2.3. An exhibitor who wishes to participate in the Competition shall indicate this in the Exhibitor Application (hereinafter referred to as the “Application”) and pay the established registration fee for participation in the Competition.
- 2.4. The Exhibitor shall become a participant of the Competition (hereinafter referred to as the “Competitor”) and shall be entitled to participate in the Competition only upon full payment of the advance invoice submitted by the Organiser.
- 2.5. The Organiser shall have the right not to register an Exhibitor or to cancel the registration of a Competitor who fails to comply with these Regulations, other internal documents of the Organiser, and/or provisions of legal acts of the Republic of Lithuania, as well as if the Exhibitor, as a participant of the Organiser’s competitions in the past, has violated the Regulations and/or improperly fulfilled any other contractual obligations towards the Organiser. In the case specified in this clause, the advance payment received from the Exhibitor for the registration fee for participation in the Competition shall be refunded.
- 2.6. Competitors shall be required to submit the following information/documents to the BSPC:
 - 2.6.1. An application for the competition for exhibits (hereinafter referred to as the “Competition Application Form”) ([Annex 1](#) to the Regulations);
 - 2.6.2. a brief, free-form description of the Exhibit (up to 2 pages [in Lithuanian]), highlighting its compliance with the Competition evaluation criteria;
 - 2.6.3. photographs of the Exhibit (at least 3 [three]);
 - 2.6.4. other information as required (e.g. video material, additional photographs, press publications in which information about the Exhibit has been publicised, etc.);
 - 2.6.5. if the Exhibit has been awarded at other exhibitions, copies of the documents substantiating the fact of the award;
- 2.7. The information provided for in Clause 2.6. of these Regulations shall be submitted to the BSPC at least 20 (twenty) working days prior to the opening of the Exhibition (**physically submitted in a binder to the BSPC**, at the address of its registered office: Universiteto g. 8A-206, LT-53341 Akademija, Kauno r. and to the e-mail address: vspc@vdu.lt).
- 2.8. Documents submitted by the Competitor shall not be returned.
- 2.9. The Exhibit that has been the winner of at least one exhibition organised by the University shall not be eligible to participate in the Competition and be awarded again.

III. EVALUATION OF EXHIBITS AND ANNOUNCEMENT OF COMPETITION RESULTS

- 3.1. The Exhibits submitted to the Competition shall be evaluated by the Committee. The Committee shall evaluate only those Exhibits for which the necessary information/documents have been submitted by the deadline set out in Clause 2.7 of the Regulations.
- 3.2. The Exhibits submitted to the Competition shall be evaluated according to the following criteria:
- 3.3. uniqueness and innovation;
- 3.4. impacts on humans and the environment;
- 3.5. appearance, design, and labelling;
- 3.6. awards received at national and international exhibitions, consumer feedback;
- 3.7. market size and development potential.
- 3.8. The Winners of the Competition shall be announced by the Committee no later than 5 (five) working days before the opening of the Exhibition.
- 3.9. The list of the Winners shall be published in the media.
- 3.10. Images of the Exhibition medals may be used in the advertising of the Exhibits.

IV. PROCEDURE FOR THE FORMATION AND ORGANISATION OF WORK OF THE COMMITTEE

- 4.1. The composition of the Committee shall be approved by the Rector of the University upon recommendation of the Director of the BSPC and shall consist of five (5) experts in different fields.
- 4.2. Only persons of impeccable reputation shall be appointed as members of the Committee.
- 4.3. Persons appointed as members of the Committee shall be required to sign a Declaration of Impartiality and Confidentiality in the prescribed form.
- 4.4. The Committee shall evaluate the Exhibits in closed meetings. Decisions of the Committee shall be taken by an open vote by a simple majority. In the event of a tie, the Chairperson of the Committee shall cast the deciding vote.
- 4.5. The decision of the Committee shall be recorded in the minutes of the Committee meeting, which shall be drawn up by the Chairperson of the Committee. The minutes shall be signed by all members of the Committee.
- 4.6. The Committee's decision on the Winners of the Competition shall be final and shall not be subject to appeal.
- 4.7. When evaluating the Exhibits, the Committee shall have the following rights:
 - 4.7.1. to obtain all information necessary to evaluate the Exhibits;
 - 4.7.2. to express its views and comment freely at the Committee meeting.
- 4.8. When evaluating the Exhibits, the Committee shall have the following obligations:
 - 4.8.1. to attend Committee meetings;
 - 4.8.2. to objectively and impartially evaluate all Exhibits participating in the Competition;
 - 4.8.3. not to disclose information related to the confidential information of the Competitors as well as to the positions of the Committee members;
 - 4.8.4. to decide which Competition Exhibits are to be awarded Exhibition medals.
- 4.9. The Committee member shall be obliged to withdraw in the event of any of the following circumstances:
 - 4.9.1. the Competitor is directly related to the Committee member;
 - 4.9.2. at least one of the Competition Exhibits relates to persons with whom the Committee member is related by marriage, partnership, close family tie, guardianship, or friendship;
 - 4.9.3. the Committee member, his/her spouse/cohabitant, his/her close relatives and/or close friends have a direct and/or indirect interest in the winning of a particular Exhibit;
 - 4.9.4. there are other circumstances which call into question the impartiality of the Committee member.

V. FINAL PROVISIONS

- 5.1. These Regulations, amendments and/or additions thereto shall be approved by order of the Rector of the University.
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